

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
	Date of meeting: 5th April 2018			
1.	Attendees and apologies			
	Present:	Cllr Horace Prickett, Cllr Deborah Halik, Cllr David Halik, Pat Whyte, Cllr Ernie Clark, Lance Allan, Roger Coleman, Kirsty Rose, Cllr Edward Kirk, Cllr Stewart Palmen, Cllr Peter Fuller.		
	Apologies:	Cllr Graham Payne, Cllr Steve Oldrieve, Mary Cullen, Spencer Drinkwater		
2.	Notes of last meeting			
		The minutes of the previous meeting held were agreed at the Trowbridge Area Board meeting in March 2018 https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=171&MId=11953&Ver=4		
3.	Financial Position			
		The budget allocation at the start of this meeting for £16,784		

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		In addition, CATG funding for pavement improvements is £9,212.29 for Trowbridge Community Area.		
4.	Top 5 Priority Schemes			
a)	Issue 4824 – Speeding Westbury Road/Woodmarsh, North Bradley	Topographical survey received. KR to progress design and liaise with PC prior to formal advert.	KR to progress design and formal advert.	KR
b)	Issue 5422 Elizabeth Way/Hilperton Road roundabout – concerns re vehicle speeds and layout	Concerns regarding the lack of deflection for vehicles exiting Elizabeth Way and travelling straight on resulting in high approach speeds. KR has reviewed Road Safety Audit undertaken following construction. This did not raise any concerns or require remedial works in relation to cyclists. KR to continue to visit site and observe.	KR to report back to next CATG.	KR
c)	Issue 5589 The Halve- various issues raised re speeding traffic, need for pedestrian crossing, speed limits	Awaiting results of pedestrian survey. Metrocount results show 85%ile speeds of 28.2mph and mean speeds of 24.4mph. There is no history of personal injury collisions within the study area. Cllr Kirk reported that residents have been undertaking HGV surveys and asked if KR had any documentation that could assist with this. KR agreed to pass on information.		KR
d)	Issue 5835 Speed Limit Reduction, Wingfield Road, Trowbridge	A ‘mini’ review has been approved by highways officers, rather than a full review, at a reduced cost to CATG of £1000. Amendments to the speed limit are possible however there are costs associated with this which will be set out in detail as part of the review.	KR to write up full report and bring to next CATG	
e)	Issue 5677 Crossing point British Row, Trowbridge	KR to issue works order package subject to confirmation of match funding from TTC.	Awaiting confirmation of TTC contribution.	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

5.	Other Priority schemes			
a)	Issue 4801 – No through sign request, junction of Marsh mead and Hill Street, Hilperton	Awaiting installation by Ringway. Delays due to manufacturers sending wrong signs. KR chasing. Update since meeting – now complete	Area board to note update.	KR
b)	Issue 4908 – Speeding, County Way, Trowbridge	Order issued to Ringway for signing works. Lining has been refreshed. Update since meeting – now complete	Area board to note update	KR
c)	The Croft, Trowbridge – damage to verges	Order and works package issued to Ringway	Awaiting completion	
d)	20mph speed restriction assessment, Drynham Ward	Design and cost estimate prepared for implementation excluding Holbrook Lane. Estimated cost is £16000 of which CATG have previously allocated £4500. KR to prepare substantive bid for remaining funding.	Substantive bid application to be submitted.	KR/MC
e)	Issue 5166 Frome Road/Manor Road/Westfield Road. Trowbridge – various issues	Various issues raised regarding speeding traffic, obstructive parking, congestion and poor driving around school opening and closing. Agreed to extend 20mph speed restriction assessment to these areas. Survey would cost £2000. Agreed to fund survey Traffic surveys have been ordered and awaiting completion.	Agreed £2000 from CATG budget at previous meeting. Area Board to note	KR
f)	Issue 5657 St Michaels Close, Hilperton Footway Resurfacing	A revised estimate was prepared by Atkins with scheme cost of £11514 of which a parish contribution of £2300 would be required. HPC do not support scheme therefore no further action to be taken.	No further action. AB to note update and scheme to be removed from list	AB

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

g)	Issue 5836 Request for 20mph speed limit and bus shelter, Manor Road, Trowbridge	This links with issue 5166. KR has visited and ascertained only location for bus shelter which is outside shops. Cost would be £6k. Query level of demand for this. LA indicated that the Town Council would be willing to take on the future maintenance of a shelter. Cllr DH gave an update on local community demand for a shelter. It was determined that demand for a shelter at this time is low therefore no further action to be taken at this time.	No further action. AB to note update and scheme to be removed from list.	AB
h)	Issue 5837 Dropped Kerbs, Riverway/Hill Street, Trowbridge	Cost estimate for dropped kerbs at River Way/Hill Street junction is £1000. Works to be undertaken as walk and build during May 2018	Agreed to fund £667 with £333 from contribution from T/C Awaiting completion at previous meeting	KR
i)	Issue 5859 Green Lane/Paxcroft Way, Trowbridge – Dropped Kerbs request	Prelim design prepared – dropped kerbs across Paxcroft Way and one dropped kerb opposite no 54 Green Lane. Cost estimate = £3000. Works to be undertaken as walk and build during May 2018	Agreed to fund £2000 with £1,000 contribution from T/C at previous meeting Awaiting completion	KR
j)	Issue 5997 Request for dropped kerb, Newleaze, Hilperton	<i>A dropped kerb put in place at the top of the street so parents can get there children to school safely and disabled people can access the pavement so they dont have to be in the road for a considerable distance in order to access the pavement</i> CATG agreed £667 funding subject to contribution of £333 from HPC (total scheme cost £1000).	Awaiting confirmation of match funding.	Recomm end area board funds £667
6.	New Issues			

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

a)	Issue 6090 Dropped Kerb request, Keates Close, Trowbridge	<p>Dropped kerb required 4 Keats Close. My husband is a wheelchair user and unable to walk. He had a leg operation after a fall but it was not possible to reset his leg. He uses a bariatric wheelchair. We have a dropped kerb by the garage but this is too far around the bungalow for me to wheel him given his weight. We need a dropped kerb outside front.</p> <p>CATG discussed and identified that a dropped kerb was present near the property (at the neighbouring access). Additional dropped kerbs would be of benefit only to the issue raiser and not the wider community. No further action to be taken</p>	Area board to note update and scheme removed from list.	AB
b)	Issue 6185 Trowbridge Rugby Club	<p>Motorists turning right into Trowbridge Rugby Club from the A361 despite the no right turn signs and the built-out kerb at the entrance to the club.</p> <p>CATG discussed this issue. Enforcement of the prohibited turn sits with the Police and therefore this will be brought to their attention. The further development of Doric Park sporting facilities will take into consideration this issue – the Town Council will pursue this. CATG asked KR to determine costs for 'Ahead Only' road markings. KR to report back to next CATG.</p>	<p>Town Council to pursue as part of planning process.</p> <p>KR to provide cost for additional road markings.</p>	LA/KR

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

c)	Issue 6187 Manor Road Trowbridge	<p>I live on Frome Road Trowbridge between Pitman Avenue and Manor Road and walk my children to the Grove School every morning. This involves crossing Manor Road in order to get to the traffic light crossing for College Road. Manor Road is a fatality waiting to happen and urgently requires some sort of electric traffic signs advising drivers travelling either way on Frome Road that school children are crossing. This road has to be crossed by parents and children from at least six schools and it is extremely dangerous. Me and my two girls were nearly run over yet again this morning by a driver and this is something I see on a daily basis. I am not exaggerating this at all and it needs immediate action.</p> <p>KR explained that there are forthcoming pedestrian surveys to be undertaken on various routes linking to Grove Primary School and this location would be included. This is with a view to determine any required engineering measures to improve crossing facilities. KR to take forward as part of Taking Action on School Journeys Challenge</p>	Area board to note and to be removed from list	KR/AB
d)	Issue 6203 Obstruction of footway, Sycamore Grove (o/s Bargain Booze)	<p>18 tonne lorry and other smaller delivery vehicles are fully mounting driving upon and parking wholly with all tyres wholly upon the footway. Vehicle is left in a dangerous position obstructing the footway obstructing the dropped pedestrian kerb obstructing access for disabled individuals. Photo evidence already submitted is available on request</p> <p>Unlawful Contraventions Highways Act 1835 section 72 Town Police Clauses 1847 section 137 Highway Act 1980 section 137 Road Vehicle Construction and Use Regulations 1986 regulation 103 Road Traffic Act 1988 section 19 20 Road Traffic Act 1988 section 22 Road Traffic Act 1988 section 42 Traffic Management Act 2004 section 86 Equality Act 2010 right to access everyday</p>	KR to prepare options for parking improvements, footway improvements and prevention of obstructive parking.	KR

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

7.	Other items			
a)	West Ashton Relief Road	Discussion took place regarding the planning process for the West Ashton Relief Road and concerns raised by Larkrise Community Farm and West Wilts Scouting Association. It was agreed that this was being dealt with via the planning process but also that CATG would consider the introduction of a 'keep clear' marking at the entrance into Larkrise Community Farm. KR to investigate costs and feasibility	KR to investigate cost/feasibility for keep clear markings	KR
b)	Holbrook Lane, Trowbridge	Request to investigate feasibility of dropped kerbs	KR to investigate feasibility and cost	KR
8.	Date of Next Meeting: 14th June 2018,10:00 , Kennet Room, County Hall			

Trowbridge Community Area Transport Group

Report author- Kirsty Rose, Senior Traffic Engineer

1. Environmental & Community Implications

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Trowbridge Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Trowbridge Area Board will have a remaining Highways funding balance of £16,117

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications